



**For Official Use Only**

Date Received: \_\_\_\_\_, 20\_\_

Reviewed by: \_\_\_\_\_

Comments: \_\_\_\_\_

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**EMPLOYMENT APPLICATION**

Metzy's provides equal employment opportunity to all qualified persons, and does not unlawfully discriminate against any person on the basis of race, color, creed, religion, sex, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

**Please -**

- Complete all items on the application, even if the information is included on your resume or other document submitted by you.
- Sign and date your application.
- Specify the exact title of the position in which you are interested.
- Type or print all requested information.
- If necessary, attach additional 8 1/2" x 11" sheets of paper to this application.
- **Submit your application to Chris Lee to [clee@metzys.com](mailto:clee@metzys.com)** or by mail to 17 55<sup>th</sup> St Newburyport, MA 01950

**Position Applying For:** \_\_\_\_\_

**Personal Information**

1. Name (Last, First Middle)	3. Social Security # (only upon hiring is SS# required) -- --	6. Driver's License (State/No.) (upon hiring, we also need an image of driver's license)
2. Address (Street)	4. Telephone Number ( ) -	7. Alternate Telephone ( ) -
Address (City, State, Zip Code)	5. Email Address	

**General Information**

Are you legally eligible for work in the U.S.A.? <i>(if yes, verification will be required)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever applied to or worked for Metzy's before? If so, when?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are any of your relatives currently working for Metzy's? If so, please list name and department, if applicable.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony? If yes, please explain.	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Employment Request**

If applicable, are you available for overtime?  Yes  No

What is the earliest date you can begin work?

How did you hear about this position?  
 Social Media  Internet Job Posting  Friend  Company Website  Other \_\_\_\_\_

**Employment History**

*\*Please begin with most recent employment*

May we contact your current employer?  Yes  No  Not Applicable

Employer: _____  Address: _____  Supervisor: _____  Telephone: (    ) _____ - _____	Dates of Employment: _____ to _____	Pay or salary (not required)  Start:  Final:	Position: Duties:	Reason for Leaving:
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Employer: _____  Address: _____  Supervisor: _____  Telephone: (    ) _____ - _____	Dates of Employment: _____ to _____	Pay or salary (not required)  Start:  Final:	Position: Duties:	Reason for Leaving:
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**Education**

School	Name	Location	Course of Study	Degree Obtained
High School/GED				
College/University				
Graduate School				
Vocational / Specialized				

**Signature / Certification**

I certify that the facts set forth in this application are true, complete, and correct to the best of my knowledge. I understand that any misrepresentations, falsifications, or omissions on this application can be grounds for rejection of my application or, if I am employed by this company, for my immediate termination from employment. I authorize Metzy's Taqueria, LLC to make any necessary inquiries and investigations into my education, or employment history. I further authorize, unless otherwise indicated on this application, the release of my information to Metzy's by any of the schools, services, or employers listed on this application.

<b>Signature:</b>	<b>Date:</b>
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